Employment Reference Form

J. D. Williams, Sr, Bible Institute

JDWSRBI Next Steps Employment Reference Form

To Employer:

The student who has given you this reference form is applying for a JDWSRBI scholarship provided by the J. D. Williams, Sr. Bible Institute (School of Theology, STEM, IT and Community Development). Your prompt reply is deeply appreciated and will be held in strictest confidence.

For the applicant to be considered, this completed form must be submitted by February 1.

Your name **\***First Last

Your Title **\***

Supervisor

Manager

Owner

Other 

Place of employment \*

Employer Address **\*** 

Street Address 

Address Line 2 

City 

State / Province / Region 

Postal / Zip Code 

 Country

Email **\*** 

Contact Number **\***  

Your reference on this individual is very important since you have the opportunity to interact with him/her frequently. Please evaluate the applicant in the following areas: \*

| Your reference on this individual is very important since you have the opportunity to interact with him/her frequently. Please evaluate the applicant in the following areas: **\*** | | | | | |
| --- | --- | --- | --- | --- | --- |
|  | Top 10% | Above Average | Average | Below Average | Inadequate opportunity to observe |
| **Emotional stability** |  |  |  |  |  |
| **Personal appearance** |  |  |  |  |  |
| **Moral character** |  |  |  |  |  |
| **Personal initiative** |  |  |  |  |  |
| **Cooperativeness** |  |  |  |  |  |
| **Respect for authority** |  |  |  |  |  |
| **Personal motivation** |  |  |  |  |  |
| **Leadership ability** |  |  |  |  |  |
| **Personal development** |  |  |  |  |  |
| **Consideration for others** |  |  |  |  |  |
| **Personal responsibility** |  |  |  |  |  |
| **Dependability** |  |  |  |  |  |
| **Productivity** |  |  |  |  |  |

How long have you known this applicant? 

Do you know of any health factors (physical or emotional) of which we should be aware?



Would you, without reservation, recommend this applicant for a scholarship? **\*** 

Do you have any additional comments regarding this applicant?

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**NOTE**: Please scan or mail completed form to [progressivechurchlithonia@gmail.com](mailto:progressivechurchlithonia@gmail.com).

Mailing Address:

600 Capps Hill Mine Road

Charlotte, NC 28216